

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: April 18, 2022
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Richard J. Paul Jr.
Vice Chairman – Tammy DeLucca
Secretary – Frank Weindel
Treasurer – Wayne Hans
Commissioner – Richard E. Roach III
District Clerk – Tiffany Beach
Solicitor – David A. Capozzi

Salute the Flag

Sunshine Law – Comm. Paul

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Paul

All present.

Minutes of the Previous Meeting – Comm. Paul

Motion made by Comm. Weindel seconded by Comm. DeLucca to approve the regular Board meeting on March 21, 2022 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Correspondence – Cl. Beach

Cl. Beach: I have spoken to the Board of Elections, everything is ready for the Special Election. Mail in ballots should be received today or tomorrow.

Treasurer’s Report – Comm. Hans

As of April 18, 2022

TD Bank General Checking	83,565.60
TD Bank Money Market Account	1,547,251.49
TD Bank Money Market Capital	2,567.05
TD Bank Payroll Checking	18,362.48
TD Bank LEA Dedicated Penalty	5,577.36
TD Bank LEA Trust Penalty	16,076.43
Petty Cash	200.00
Total Current Assets	1,673,580.41

Motion made by Comm. Weindel seconded by Comm. DeLucca to accept the Treasurer’s Report as read. Any questions? (hearing none) Roll call vote, ayes have it.

Payment of Bills – Comm. Hans

Comm. Hans: In front of you, you have a list of 40 bills totaling \$52,945.62

Motion made by Comm. Weindel seconded by Comm. DeLucca to approve the payment of bills.

Any questions? (hearing none) Roll call vote, ayes have it.

COMMITTEE REPORTS

Administration / Personnel – Comm. DeLucca

No report.

Office of Fire Prevention – Comm. DeLucca

Comm. DeLucca: The Fire Official’s report for February 21st - March 22nd 2022 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Fire Official Timothy.

Apparatus – Comm. Paul

Comm. Paul: Everything is in service and no major issues. Also, if anyone sees anything on Facebook about the Ladder, it is not for sale. It is just online to see if there are any feelers and possibly how much we could get for it.

Comm. DeLucca: Where would it be on Facebook?

Comm. Paul: Redline Trucking, I believe. It's all preliminary to see what it is worth.

Fire Department Equipment – Comm. Paul

Comm. Paul: All of the equipment is good. We haven't ordered any new equipment.

Turn-Out Gear – Comm. Paul

Comm. Paul: I did order some helmets, 5 mediums & 5 larges. We're waiting for the new sets of gear to come in that we ordered.

S.O.G.'s – Comm. Paul

No report.

Future Projects- Comm. Paul

No report.

Recruitment / Membership – Comm. Roach

No report.

Fixed Assets- Comm. Roach

No report.

Fitness Center – Comm. Roach

No report.

Insurance- Comm. Roach

Comm. Roach: Today I met with the insurance adjustor James Seeland and showed him around the building and the damaged gear and equipment. He took pictures and said he would get back to us. I just have to get him an itemized list.

Communications – Comm. DeLucca

No report.

Assist Personnel – Comm. DeLucca

No report.

Computers/ Social Media – Comm. DeLucca

Comm. DeLucca: I will be getting another company to come out to get another quote for the key fob system and to look at the alarm system here as well once everything calms down and I can take a day off from work to coordinate. We are making progress.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

No report.

Budget—Comm. Hans

No report.

Incentive program – Comm. Weindel

No report.

Duty Crew—Comm. Weindel

No report.

Training Division- Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: We are having an inspection on the uniforms May 3rd to see what everyone has and doesn't have.

Fuel – Comm. Weindel

Comm. Weindel: Something happened with the fuel cards. I will be giving out new cards tonight.

Chief's Report – Chief Beeler

Chief Beeler: The report was read aloud by Chief Beeler; a copy is attached to the minutes.

DC Polifrone: April 6th, LandSar officers met at our building. At that time, they provided us with a copy of the Memorandum of Understanding. Their goal this year is to credential all of the team members. Credentialing will allow us to go out of county.

President's Report – Comm. Paul

Not present.

Borough of Lindenwold – Councilman DiDomenico

Not present.

Solicitor – D. Capozzi

Sol. Capozzi: We received a subpoena last week. It had nothing to do with us. It was for Spruce Apartments from October 25, 2019, appears that someone was scalded in the shower. We are under no litigation with this and with Clerk Beach's assistance we responded and it was taken care of.

Resolutions – Comm. Paul

Resolution 2022-16 A resolution for the annual Audit Report for the fiscal year ending 2020
Motion made by Comm. Weindel, seconded by Comm. DeLucca as read. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2022-17 Authorizing the application to the Local Finance Board.
Motion made by Comm. Weindel, seconded by Comm. Roach as read. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2022-18 to authorize an agreement with Parker McCay to provide professional services as Bond Counsel.
Motion made by Comm. Weindel, seconded by Comm. DeLucca as read. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2022-19 Relocation of the Fire District Offices to Lindenwold Fire Company No. 2 801 Scott Avenue.
Motion made by Comm. DeLucca, seconded by Comm. Roach as read. Any questions? (hearing none) Roll call vote, all yes.

Old Business – Comm. Paul

Comm. Paul: Any old business? (hearing none)

New Business – Comm. Paul

Comm. Paul: Any new business?

Sol. Capozzi: We have a resolution that was brought up earlier that was not seconded. Resolution 2022-19. I am going to read it in its entirety.

RESOLUTION OF THE COMMISSIONERS OF FIRE DISTRICT NO. 1, IN THE BOROUGH OF LINDENWOLD, COUNTY OF CAMDEN, NEW JERSEY AUTHORIZING THE RELOCATION OF THE FIRE DISTRICT OFFICES TO LINDENWOLD FIRE COMPANY No. 2, 801 SCOTT AVENUE, LINDENWOLD, NEW JERSEY

WHEREAS, the Lindenwold Board of Fire Commissioners of Lindenwold Fire District No. 1 currently lease the real property located at Lindenwold Fire Company No. 3, 2201 Bangor Avenue, Lindenwold, New Jersey, pursuant to a lease agreement which commenced on March 21, 2022 and ends on March 30, 2023; and

WHEREAS, the Lindenwold Board of Fire Commissioners utilizes the property located at 2201 Bangor Avenue, Lindenwold, New Jersey for the purposes of maintaining offices, providing administrative services, storage and for public meetings; and

WHEREAS, the Lindenwold Board of Fire Commissioners leases additional real property located at Lindenwold Fire Company No. 2, 801 Scott Avenue, Lindenwold, New Jersey by virtue of a written lease; and

WHEREAS, the Lindenwold Board of Fire Commissioners believe it is in the best interests of Lindenwold Fire District No. 1 to relocate the Fire District Offices to Lindenwold Fire Company No. 2, located at 801 Scott Avenue, Lindenwold, New Jersey, and utilize the leased property at 801 Scott Avenue for all Fire District administrative services and public meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE BOROUGH OF LINDENWOLD, COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

1. The Offices of Lindenwold Fire District No. 1 shall be immediately relocated to Lindenwold Fire Company No. 2, 801 Scott Avenue, Lindenwold, New Jersey.
2. Lindenwold Fire District No. 1 shall immediately utilize the leased property located at Lindenwold Fire Company No. 2, 801 Scott Avenue, Lindenwold, New Jersey to conduct all Fire District functions, to include maintaining offices, providing administrative services, storage and for all public meetings.
3. Lindenwold Fire District No. 1 shall maintain all obligations pursuant to the existing lease agreement with Lindenwold Fire Company No. 3 through the remaining term of the lease, including payment of rent, and the lease shall remain in full force and effect.

Does anyone want to discuss this Resolution before we make a motion? (hearing none)

Resolution 2022-19 Relocation of the Fire District Offices to Lindenwold Fire Company No. 2 801 Scott Avenue.

Motion made by Comm. DeLucca, seconded by Comm. Roach as read. Any questions? (hearing none) Roll call vote, all yes.

Sol. Capozzi: Keep in mind if you wish to move back here or move somewhere entirely, you are free to do so. With this lease that we have with No.3 stays full force in effect and you do get your rent payments. The only thing that will be missing is us. It will probably make things easier for you guys anyway.

Comm. Weindel: Now what happens when the problem is fixed?

Comm. DeLucca: We will cross that bridge once we get there.

Sol. Capozzi: There is nothing more pleasant than changing all of the billing, business cards and what not.

Motion made by Comm. DeLucca, seconded by Comm. Hans to close new business.

All in favor, ayes have it.

Public Portion – Comm. Paul

Motion made by Comm. Roach, seconded by Comm. Hans to open to the public.

All in favor, ayes have it.

Frank DeLucca: Name is Frank DeLucca 817 Ashborne Avenue. First I would like to congratulate the new commissioners especially Rich Roach. First thing you know why we are here. We received, I am assuming all of the commissioners have seen it. Our President send us a copy of an email he received dated April 11, 2022. I am going to read it, its brief, it states John this email is to inform you as President as of Lindenwold Fire Station No. 3 that the Board of Fire Commissioners will be vacating the leased property by the end of the month April 30, 2022 moving the everyday operations to the Scott Avenue location, please contact me if you have any questions. There is also a letter that was dated April 7th. Does all of the Commissioners have a copy of it?

Comm. DeLucca: We have emails.

Sol. Capozzi: Maybe it's just easier if you read it.

Frank DeLucca: Okay, it says, please accept this correspondence as formal notification of ongoing issues with the roof leaking at Lindenwold Fire Station No. 3. The water is leaking from multiple places in the roof, causing damage to the walls, carpet & fire department equipment. Members of the department have cleaned the gutters and remediated on-going water damage to the premises on a number of occasions, despite being under no obligation to do so under the lease agreement. It is becoming increasingly difficult for our employees to work under these conditions, which poses a potential health hazard. As you are aware, Section XXVIII of the Lease Agreement with the Fire District obligates the Landlord to maintain the roof, and effectuate all necessary repairs. We would request this matter be addressed immediately, and that Lindenwold Fire Department No. 3 contact and hire a licensed roofer to assess the situation and begin necessary repairs and/or replacement of the roof. We are looking forward to your prompt compliance with our request to remediate this issue. Regards, Richard J. Paul & the Board of Fire Commissioners. That is why I questioned it because it is signed the Board of Fire Commissioners has seen both of these documents. It just seems odd that the Chairman would transmit these memos that he would send these without consent. It's my understanding that the Chairman his role is different from Mayor and Counsel. I believe Chairman of a Commission, his role is to document resolutions and with the consent of Counsel.

Comm. DeLucca: I can speak on behalf, I oversee personnel. This was an emergent situation; Tiffany is in the office 8 hours a day 5 days a week. I immediately told her that she is to work from home. We didn't want her to be in that situation especially after she had sent us the pictures of the mold. That was a decision that was made.

Frank DeLucca: I totally agree. Our fire company has had a great relationship with the Commission over the last many years, and it seems that over the last couple months it has deteriorated with the leaving of Cliff and the appointment of the new chairman. I don't know what that reason is Richie.

Comm. DeLucca: I don't agree with that one but okay.

Frank DeLucca: First off, let me finish please. Let's look at the lease agreement, section 28 it states that Landlord shall respond to Tenant's request for repairs within 7 days of Landlord's receipt of same. Tenant shall email and provide written notice to Landlord of any necessary repairs. Landlord should complete all necessary repairs within a reasonable time, not to exceed 30 days This letter dated the 7th is the first knowledge that we had of this. Mr. Chairman, how long has this issue been going on

Comm. Paul: This has been an ongoing issue since Kathy was our clerk. It was brought up at every meeting however, there was no representative from No. 3 except for Commissioner Weindel who is on the Board. Every issue that we have had since Kathy was our clerk was brought up on the meeting floor.

Bill Robertson: My name is Bill Robertson and I am a life member of No 3. I am here also, to try to fix this so its beneficial to the Board and to Lindenwold Fire Company No. 3. Mr. Chairman you just said you've know about this problem since another person was working here?

Comm. Paul: I could pass that along to Commissioner Hans since he is in charge of building and maintenance.

Comm. Hans: It's been going on for probably a couple of years.3 years at least.

Comm. Paul: Our current clerk has been here for how long?

Cl. Beach: I've been here since October 2018.

Comm. Paul: And it was before that with Clerk Crockett.

Bill Robertson: Okay, so give me a date.

Comm. Hans: Probably 5 years ago.

Bill Robertson: There's been a problem, let's say 2016.

Comm. DeLucca: There's been a problem since probably 1965, to be honest.

Bill Roberson: It looks like the Board realized a problem in 2016 and the Fire Company was never notified formally to the landlords could properly address it. Since 2016, if there was a problem, its escalated. It says you've had members of the fire department go up on the roof to help alleviate the problem.

Comm. Paul: That is correct, whether it was members or if it was someone who the Board hired.

Bill Robertson: I can agree that was with good intent. But the other thing is, if someone went up there, we don't know if the roof was further damaged. Also, if there is a mold problem which we don't know yet because it hasn't been certified that it was mold. This issue has been ongoing since 2016 & the landlords haven't been notified. When President Lindeborn received a letter saying that the April 30th you are vacating the lease & moving out. So my question now is, will have all of your property out by April 30?

Comm. Paul: We aren't vacating the lease. That was bad wording on my part. We are relocating our staff out of the building.

Bill Robertson: So April 30th are you going to have all of your property removed from this building?

Comm. Paul: No we aren't going to be able to.

Comm. DeLucca: We are not breaking the lease. We should have had an emergency Commission meeting to discuss this prior to the letters being sent out. I think as a Board we should admit that is something we should have done.

Comm. Paul: I agree.

Comm. DeLucca: We are not breaking the lease. The lease money will still be paid for the duration of the term for the lease. We are vacating the office for the safety of our personnel. Maybe it was done with poor wording. These leaks have been going on for a while. They've always been fixed. We've always put a band aid and this time it broke, and it broke bad.

Comm. Hans: Did you order a test for someone to come through?

Frank DeLucca: No, none of these documents say what is wrong.

Comm. Hans: Well I was talking to Frankie and I thought he was having someone come out.

D/C Polifrone: Frank, you got a second to come to the back room? There is water physically pouring into the building as we sit here.

Frank DeLucca: We aren't mind readers Keith.

Bill Robertson: We're trying to remediate the problem. However, there is a contact with the board, there is a little hostility, we have a little bit of an issue & we're trying to get this taken care of. We have to figure out as a group, what this insurance guy is going to do. Here's my question, why did you allow your employee from 2016 – 2022 to work in there knowing there was mold?

Comm. Paul: I just took over as Chairman. The previous Chairman didn't notify the people? We don't know what's behind that wall.

Bill Robertson: You just said you don't know what is going on behind them walls?

Comm. Paul: We don't.

Bill Robertson: You just made a statement to another Commissioner that there is mold behind them walls.

Comm. Weindel: We still don't know.

Comm. DeLucca: Well if you stick your finger through the wall and its black, its mold.

Comm. Weindel: That's not evidence.

Sol Capozzi: What the Chairman said, there has been an ongoing issue with water damage at the property. There should have been written notice of that. But there has been now, written notice sent to the Fire Company that there is water damage to the property. With respect to the issue with the mold that is a new issue, since is been here I've never heard of it until this past week and I believe the water damage with respect to the sheetrock that a hole went through it, we suspect there may be mold. We aren't leaving our employees here to suffer and I believe that is it's an inappropriate characterization.

Bill Robertson: It's an observation.

Sol Capozzi: It's an inappropriate characterization.

Comm. Hans: Is it mold? I don't know we have never had it tested. We've replaced ceiling tiles & repaired the roof many of times.

Bill Robertson: Let me ask you this, you've just has a Resolution on the board to move the office to another station, what is your intent? Financially there are ways we need to work on as members of No. 3? What is your intent?

Sol. Capozzi: The resolution that was set to relocate the office to Scott Avenue was not seconded, therefore it was defeated which means the office is staying here, including the office. That's what that resolution was for and it didn't get seconded so everyone stays where they are right now unless the board changes its mind. That means, the office all of the equipment, we stay here because that resolution did not pass. That resolution also had language in it that said that we were going to reaffirm the lease, including payment of the rent for the course of the lease because we didn't want to hurt the fire company. But that resolution didn't pass, so we aren't going anywhere and that includes Tiffany. So with any repairs and remediation that needs to be made you are going to have to work around us.

Bill Robertson: I get that and we want to make it work.

Sol. Capozzi: Well at this point now, the company have been put on notice so you have to take actions to get this remediated.

Bill Robertson: Right, financially some of the responsibility is going to fall back on the district.

Sol. Capozzi: That is something that is going to have to be argued under arbitration and we aren't going to accept that. So hire your lawyer and we will do what we have to do.

Bill Robertson: We aren't going to accept that we're going to stay on the hook for the whole amount. What can we do at this point?

Sol. Capozzi: Under the lease agreement you're obligated at this point since the notice has been put out to get a licensed roofer to look at what needs to get done and get an estimate. I imagine that's the main problem and that's why the water is coming in the building.

Bill Robertson: Can we go back into personnel to discuss the other issue?

Sol. Capozzi: I am not sure as to what you are asking, if it is a personal attack against the chairman, it solves nothing and causes nothing but more aggravation.

Comm. Hans: Can we get a timeframe because we need to get her back in the office?

Bill Robertson: We did have a roofer I believe it was Cella out here.

Sol. Capozzi: As long as he is licensed and insured.

Comm. Paul: Who is going to be the main contact for the Board to contact at No. 3?

Bill Robertson: John Lindeborn is the company president and I am the vice president. I will be out of the country next week. I can give you my email right now if you'd like.

Comm. Paul: I have it already. So I will send it to the president and carbon copy you on it.

Bill Robertson: That's fine. This way we can work to get it done. We want to get it done we don't want to be like this. We want to remediate that problem and we do have a personnel problem and we want to remediate that as well. We don't want to remediate that in public.

Sol. Capozzi: Personnel issues, there is one personnel here. Unless it has to do with one of the fire fighters.

Bill Robertson: How about executive session?

Sol. Capozzi: How about I talk to you after the meeting?

Bill Robertson: Okay.

Sol. Capozzi: I'll just hear what you have to say.

Comm. DeLucca: Okay, back to personnel here. What is she going to do, is she going to sit here? Is she going to work from home?

Sol. Capozzi: The resolution was to move the office. It didn't make it to vote Tammy, so we are staying where we are. The Board decided to not decide.

Frank DeLucca: Is this compatible until we get this taken care of?

Comm. DeLucca: This isn't part of our office.

Comm. Paul: So what do we do.

Sol. Capozzi: The Resolution wasn't seconded.

Comm. DeLucca: I thought it was.

Comm. Paul: Can we go back to it? We still have someone from the public who wants to talk.

Sol. Capozzi: We can probably put it back on, it's out of order.

T. Shannon: I am probably the most tenured employee here. I was at 801 Scott before we moved here. There have been leaks here, this was before Tiffany was here and Kathy was here. They've had contractors here, patch the roof, fix the gutters and all was fine. A couple of months go by we get another leak, tell the board, it gets fixed again. Now we are at the point here, where we had a major rain storm and it's probably been leaking for a long time and now it's coming through the drywall. Between Tiffany who is full time, myself and two other part timers, we haven't called in the Department of Health yet. I think it's pretty simple that tomorrow morning, we need to do that. It seems like you guys are bickering about Commissioner Paul, there's something going on that I don't see but since we brought it up to the commission, the Commissioners have been quite receptive to what is going on, trying to get us out of here and get us working until this gets taken care of. There's definitely a mold issue. It's definitely mold. I feel that we shouldn't be in this office. Tiffany is here 40 hours a week. This is a public building; the public shouldn't be coming in here either. I think its best we call the Department of Health tomorrow and complain and call up Osha. Which at that point they may decide to close up the building, and then we have no choice.

Comm. Paul: Any other public want to speak?

Motion made by Comm. Hans, seconded by Comm. Roach to close to the public.

All in favor, ayes have it.

Open to Commissioners – Comm. Paul

Motion made by Comm. Roach, seconded by Comm. Hans to open to the commissioners.

All in favor, ayes have it.

Motion made by Comm. DeLucca, seconded by Comm. Roach to close to the Commissioners.

All in favor, ayes have it.

Closed Session – Comm. Paul

N/A

Adjourn - Comm. Paul

Motion made by Comm. Roach, seconded by Comm. DeLucca to adjourn the meeting at 8:31 pm.

All in favor, ayes have it.

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: May 16, 2022
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Richard J. Paul Jr.
Vice Chairman – Tammy DeLucca
Secretary – Frank Weindel
Treasurer – Wayne Hans
Commissioner – Richard E. Roach III
District Clerk – Tiffany Beach
Solicitor – David A. Capozzi

Salute the Flag

Sunshine Law – Comm. Paul

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Paul

All present.

Minutes of the Previous Meeting – Comm. Paul

Comm. Paul: At this time we do not have the minutes from last month to be approved. With the transition from the other office there just wasn't enough time to get them completed. They will be approved at our June meeting.

Correspondence – Cl. Beach

Cl. Beach: I am in the process of getting our audit set up in June. I also mailed out the 2nd round of invoices for the 2022 Fire Safety Registration fee.

Treasurer's Report – Comm. Hans

As of May 16, 2022

TD Bank General Checking	152,797.88
TD Bank Money Market Account	1,697,318.43
TD Bank Money Market Capital	2,567.16
TD Bank Payroll Checking	8,959.40
TD Bank LEA Dedicated Penalty	5,577.36
TD Bank LEA Trust Penalty	16,076.57
Petty Cash	200.00
Total Current Assets	1,883,496.80

Motion made by Comm. Weindel seconded by Comm. DeLucca to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, ayes have it.

Payment of Bills – Comm. Hans

Comm. Hans: In front of you, you have a list of 47 bills totaling \$89,173.79

Motion made by Comm. Weindel seconded by Comm. DeLucca to approve the payment of bills.

Any questions? (hearing none) Roll call vote, ayes have it.

COMMITTEE REPORTS

Administration / Personnel – Comm. DeLucca

No report.

Office of Fire Prevention – Comm. DeLucca

Comm. DeLucca: The Fire Official's report for April 19th - May 16th 2022 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Fire Official Timothy.

Apparatus – Comm. Paul

Comm. Paul: Tires were put on the Fire Police Vehicle. Everything is in service. The turn signal on the ladder needs to be looked at. The new Chief's vehicle is in.

Fire Department Equipment – Comm. Paul

Comm. Paul: All of the equipment is good. We haven't ordered any new equipment.

Turn-Out Gear – Comm. Paul

Comm. Paul: We are waiting for the new sets of gear to come in that we ordered. I did get a list so we can finish up the members who still need gear.

S.O.G.'s – Comm. Paul

No report.

Future Projects- Comm. Paul

No report.

Recruitment / Membership – Comm. Roach

No report.

Fixed Assets- Comm. Roach

No report.

Fitness Center – Comm. Roach

No report.

Insurance- Comm. Roach

No report.

Communications – Comm. DeLucca

No report.

Assist Personnel – Comm. DeLucca

No report.

Computers/ Social Media – Comm. DeLucca

No report.

Building Maintenance / Grounds – Comm. Hans

Comm. Hans: I ordered the big numbers for this station here. Also, signs for the office so people know where to go for the office. I am going to put the screen on the office door here. I just need to take some measurements.

Health & Safety – Comm. Hans

Comm. Hans: First aid stations at Station 1 & 2 have been updated including current eyewash stations. There were a few backorder items we are waiting for. Once they come in I will get that taken care of.

Hydrants / Water – Comm. Hans

No report.

Budget—Comm. Hans

No report.

Incentive program – Comm. Weindel

No report.

Duty Crew

No report.

Training Division- Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: I've been to All Geared Up about 3 times, now that we have the policy in place. Members will have to go there on their own to get sized.

Fuel – Comm. Weindel

Comm. Weindel: The Wawa cards have been taken care of and distributed. I made a few calls to get it taken care of.

Chief's Report – Chief Beeler

Chief Beeler: The report was read aloud by Chief Beeler; a copy is attached to the minutes.

President's Report – Comm. Paul

Not present.

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – D. Capozzi

No report.

Resolutions – Comm. Paul

Resolution 2022-20 Authorizing Executive Session.

Motion made by Comm. Hans, seconded by Comm. Roach as read. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2022-21 Authorizing execution of an agreement with Phoenix Advisors as a financial advisor.

Motion made by Comm. Weindel, seconded by Comm. Roach as read. Any questions? (hearing none) Roll call vote, all yes.

Old Business – Comm. Paul

Comm. Paul: Any old business? (hearing none)

New Business – Comm. Paul

Comm. Paul: Any new business? (hearing none)

Public Portion – Comm. Paul

Motion made by Comm. Hans, seconded by Comm. Roach to open to the public.

All in favor, ayes have it.

Motion made by Comm. Roach, seconded by Comm. Weindel to close to the public.

All in favor, ayes have it.

Open to Commissioners – Comm. Paul

Comm. Hans: I went Saturday to the business thing at the high school. Just to get businesses together. It was from 9- 11.

Comm. Paul: I know the Lindenboro Chargers is doing another football game with the fire department in June. Someone approached me to see if we could get a plaque for them and possibly getting some hotdogs and grilling for them after the event.

Closed Session – Comm. Paul

N/A

Adjourn - Comm. Paul

Motion made by Comm. Roach, seconded by Comm. DeLucca to adjourn the meeting at 7:47 pm.

All in favor, ayes have it.

	<u>Apr 18, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	83,545.60
1011 · TD Bank Money Market Acco...	1,547,251.49
1013 · TD Bank Money Market Capital	2,567.05
1020 · TD Bank Payroll Checking	18,362.48
1030 · TD Bank LEA Dedicated Pen...	5,577.36
1040 · TD Bank LEA Trust Penalty	16,076.43
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	1,673,580.41
	<hr/>
Total Checking/Savings	1,673,580.41
	<hr/>
Total Current Assets	1,673,580.41
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TOTAL ASSETS	1,673,580.41
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LIABILITIES & EQUITY	0.00

FIRE MARSHAL'S REPORT

04/18/2022

March 22, 2022 to April 18, 2022

Inspections Completed:

Uno Laundry

T- Mobile

Nutrition Today

Dalvin's 2 Barber

Happy Garden

Lindenwold .99 Cent Store

El Rodeo Gift

Bethany Baptist Sanctuary ¼ inspection

Lindenwold Police Department

Lindenwold Police Gas Pumps

Don Tequila Bar

Advance Scale

Arlong Auto

Bienestar Pharmacy

La Tapatia

Crown Chicken & Grill

El Pubuito Market

Nichols News

Taqueria La Villita

Bethany Baptist Harvest House ¼ inspection

Bethany Baptist church ¼ inspection

Lindenwold Court Room

Paul Burkhart

Dreamworld Furniture

Chews Landing Cleaners

Clean energy Natural Gas

26

Re- Inspections

Kings Row

LXII Boutique

Oaks Integrated Care

Family Dollar

Save- A Lot

Emerald Ridge (follow up)

Advance Scale

13

Bethany Baptist Church

Pat's Pizza

Queen Nails

Storage Box

CC Council of Economic Oppy

Balsomo's (follow up)

CHIEFS REPORT

3/22 TO 4/18

Calls for service – 61

Clementon-10, Pine Hill-1, Voorhees -2, Blackwood-1

4-11 900 blk Beechwood, Suspicious Vehicle Fire- TOT Fm 63

I have been in contact with Mr Norcross from Parker McCay regarding the Tower purchase. Captain Burns is moving forward with his Information and we are getting things set up for a meeting with the Local Finance Board

We had a zoom meeting with the Architect and the County Improvement Authority. Things are progressing

All the spare turnout gear was removed from the storage room and left in the hall .

Effective April 30th, we will no longer be using Firehouse Systems to enter reports. The contract they had with the county expires then. We are going to a new platform the county has retained called First Due. We had to collect certain data and fill out 5 forms regarding our department. The implementation date is May 1st.

The Department dinner was held on 3/26. There were some complaints

Training-

3/22 Fast Team Training

3/29 Fast Team Training

4/13 Lindenwold hosted LANSAR training for the county teams.

Respectfully submitted

Philip Beeler, Chief.

2022-16

RESOLUTION

WHEREAS, N.J.S.A. 40A:5A-5 requires the governing body of each Fire District to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended 2020 has been completed and filed with the Lindenwold Fire District pursuant to N.J.S.A. 40A:5A-15, and
No 1

WHEREAS, N.J.S.A. 40A:5A- 17, requires the governing body of each District to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member there of has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A.40A:5A-17.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Lindenwold Fire District No 1 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended 2020, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON April 18, 2022

Secretary

Date

FIRE DISTRICTS GROUP AFFIDAVIT FORM

PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Lindenwold Fire, being of full age and being duly sworn according to law, upon our oath depose and say: District No 1

1. We are duly ~~appointed~~/elected (cross out one) members of the Lindenwold Fire
District No 1
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended 2020, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

(PRINT NAME)

(SIGNATURE)

FRANK WUNDER
Richard E Koach #
Tamara Delucca
Wayne Hans
Richard J. R. Jr

[Signature]
[Signature]
[Signature]
[Signature]

Sworn to and subscribed before me this 16th day of April, 2020

Tiffany Beach
Notary Public of New Jersey

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1,
IN THE BOROUGH OF LINDENWOLD, COUNTY OF CAMDEN, NEW JERSEY**

RESOLUTION 2022-17

**RESOLUTION OF THE COMMISSIONERS OF FIRE
DISTRICT NO. 1, IN THE BOROUGH OF LINDENWOLD,
COUNTY OF CAMDEN, NEW JERSEY MAKING
APPLICATION TO THE LOCAL FINANCE BOARD
PURSUANT TO N.J.S.A. 40A:5A-6**

BACKGROUND

WHEREAS, The Commissioners of Fire District No. 1, in the Borough of Lindenwold, County of Camden, New Jersey ("Board" when referring to the governing body and "Fire District" when referring to the legal entity governed by the Board) desire to make application to the Local Finance Board for its review and/or approval of the issuance of general obligation bonds or bond anticipation notes of the Fire District in the aggregate principal amount of up to \$1,161,316; and

WHEREAS, the Board believes:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for health, welfare, convenience or betterment of the inhabitants of the Fire District;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the Fire District and will not create an undue financial burden to be placed upon the Fire District.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE BOROUGH OF LINDENWOLD, COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

Section 1. The application to the Local Finance Board is hereby approved, and the Fire District's Bond Counsel, Solicitor, Auditor and Financial Advisor, along with other representatives of the Fire District, are hereby authorized to prepare such application and to represent the Fire District in matters pertaining thereto.

Section 2. A copy of this resolution shall be prepared and filed with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey law.

Recorded Vote

AYE

NO

ABSTAIN

ABSENT

HHH

The foregoing is a true copy of a resolution adopted by The Commissioners of Fire District No. 1, in the Borough of Lindenwold, in the County of Camden, New Jersey on April 18, 2022.



RICHARD J. PAUL JR., Chairman



ATTEST: TIFFANY BEACH, Clerk

Resolution 2022-18
AGREEMENT

THIS AGREEMENT, made and entered into on this 18th day of April, 2022 ("Agreement") between The Commissioners of Fire District No. 1, in the Borough of Lindenwold, County of Camden, New Jersey and Parker McCay P.A., Attorneys-at-Law, with offices in Mount Laurel, Hamilton, Atlantic City and Camden, New Jersey.

BACKGROUND

WHEREAS, The Commissioners of Fire District No. 1, in the Borough of Lindenwold, County of Camden, New Jersey ("Fire District") is in need of a law firm specializing in public finance to assist the same in matters relating to, inter alia, the issuance of debt; and

WHEREAS, Parker McCay P.A., Mount Laurel, Hamilton, Atlantic City and Camden, New Jersey ("Bond Counsel") has heretofore been appointed by the Fire District to provide such legal services; and

WHEREAS, the parties desire hereby to set forth the terms and conditions under which Bond Counsel will provide legal services for the Fire District.

NOW, THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

Section 1. As requested, Bond Counsel will undertake the following tasks:

- A. Bond Counsel will provide legal services on general public finance and other legal matters when requested.
- B. Bond Counsel will provide legal services in connection with the issuance of short-term obligations, as set forth in Section 1.D. below.
- C. Bond Counsel will provide legal services in connection with the issuance of long-term obligations, as set forth in Section 1.D. below.
- D. With respect to the issuance of short-term obligations ("Notes") and long-term obligations ("Bonds"), Bond Counsel will undertake the following tasks, as applicable and appropriate.
 1. Bond Counsel will meet with Fire District officials, including its counsel, auditor and others, as often as necessary for the issuance of the Bonds or Notes and items related thereto.
 2. Bond Counsel will review or draft all authorizing and operative financial documents (bond resolutions, etc.) necessary to effectuate

the transaction. In developing a financing plan, Bond Counsel will give advice with respect to tax law, securities law and state law consequences and, if applicable, will review the proposed use of the proceeds of the Bonds or Notes to ensure compliance with the provisions of the Internal Revenue Code and the regulations promulgated thereunder.

3. Bond Counsel will attend meetings with rating agencies and/or credit facility providers, as necessary, to assist in obtaining a credit rating and/or a credit facility for the Bonds or Notes, if applicable.

4. Bond Counsel will prepare all applications and filings and appear before the appropriate state agencies, if necessary, in connection with the sale of the Bonds or Notes.

5. After the sale of the Bonds or Notes, Bond Counsel will prepare and arrange for the preparation of the Bonds or Notes for execution, will prepare and oversee the execution of the necessary closing certificates and will establish a time and place for delivery of the Bonds or Notes to the purchaser. Bond Counsel will attend the closing with appropriate Fire District officials, at which time the Bonds or Notes will be delivered, payment will be made for the Bonds or Notes and Bond Counsel will, if applicable, issue a written legal opinion based on facts and laws existing as of said date that:

- a. the Bonds or Notes are legal, valid and binding obligations of the Fire District enforceable in accordance with the terms thereof; and
- b. if applicable, subject to certain limitations which may be expressed in the opinion, the interest on the Bonds or Notes will be:
 - (i) excluded from gross income for federal income tax purposes; and
 - (ii) exempt from New Jersey income tax.

In rendering the opinion, Bond Counsel will rely upon the certified proceedings and other certifications of Fire District officials and other persons furnished to us without undertaking to verify the same by independent investigation.

Section 2. The Fire District will make payment to Bond Counsel for services rendered in accordance with the following schedule:

- A. For services rendered pursuant to Section 1.A. above, the Fire District will be billed at the hourly rates in effect when the services are performed. The present hourly rates range from \$100 to \$335 per hour depending on the attorney or paralegal involved (see Exhibit "A", attached hereto and made a part hereof). The Fire District will be advised of any changes in the hourly rates. Invoices for services rendered pursuant to Section 1.A. will be forwarded to the Fire District monthly.
- B. Services rendered with respect to the issuance of Notes will be billed at the hourly rates in effect when the services are performed. The present hourly rates range from \$100 to \$335 per hour depending on the attorney or paralegal involved. The Fire District will be advised during any changes in hourly rates. Invoices for services rendered for each transaction described in this section will be submitted after the closing of each transaction.
- C. Services rendered with respect to the issuance of Bonds will be billed at the fees to be agreed upon by the parties prior to the commencement of each transaction.
- D. The Fire District will reimburse Bond Counsel for all out of pocket expenses including, but not limited to, travel costs, photocopying, deliveries, long distance telephone charges, filing and other necessary office disbursements.
- E. This Agreement will terminate one year from the date first written above unless earlier terminated by mutual agreement of the parties hereto.
- F. All other relevant terms of the Fire District RFP are incorporated herein to the extent not inconsistent herewith.

Section 3. Bond Counsel and the Fire District hereby incorporate into this contract the mandatory language of Subsection 3.4(a) and the mandatory language of Section 5.3 of the Regulations promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time, and Bond Counsel agrees to comply fully with the terms, the provisions and the conditions of Subsection 3.4(a) and of Section 5.3, provided that Subsection 3.4(a) shall be applied subject to the terms of this Agreement (See Exhibit "B").

Section 4. A copy of Bond Counsel's New Jersey Business Registration Certificate is attached hereto as Exhibit "C" and made a part hereof.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the Fire District and Bond Counsel have caused this Agreement to be duly executed by an authorized representative as of the day and year first above written.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1,
IN THE BOROUGH OF LINDENWOLD, COUNTY OF
CAMDEN, NEW JERSEY**

By:  _____

Name: Richard J. Pan Jr _____

Title: Commissioner _____

PARKER McCAY P.A.

By:  _____

Authorized Representative

Exhibit "A"

Below is a listing of the attorneys, together with their hourly rates, who are currently members of the public finance department.

<u>Attorney</u>	<u>Attorney #</u>		<u>Hourly Rate</u>
Philip A. Norcross	081	Shareholder	\$335
Jeffrey D. Winitsky	340	Shareholder	315
Susan E. Bacso	242	Shareholder	310
Christopher Orlando	562	Shareholder	310
Stephen J. Mushinski	011	Of Counsel	305
Irving G. Finkel	181	Senior Associate	285
Mariana Diosa-Gomez	555	Associate	235
Mohammad S. Kasham	567	Associate	210

Exhibit "C"



**STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE**

Taxpayer Name: PARKER MCCAY P.A.
Trade Name:
Address: 9000 MIDLANTIC DR STE 300
MOUNT LAUREL, NJ 08054-1539
Certificate Number: 1082583
Effective Date: August 24, 2004
Date of Issuance: January 04, 2021

For Office Use Only:
20210104074328725

(PART I)

ID#

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
LOCAL FINANCE BOARD
APPLICATION CERTIFICATION**

Applicant's Name: The Commissioners of Fire District No. 1, in the Borough of Lindenwold,
County of Camden, New Jersey ("Fire District")

I, Richard J. Paul Jr. of the Fire District
DO HEREBY DECLARE:

That the documents submitted herewith and the statements herein are true to the best of my knowledge and belief; and

That this application was considered and its submission to the Local Finance Board approved by the governing body of the Fire District on April 18, 2022; and

That the governing body of the Fire District has notified each participating local unit of its submission of this application to the Local Finance Board and has made available to each, a true copy of this application.



RICHARD J. PAUL JR., CHAIRMAN

Attest:

Tiffany Beach
Tiffany Beach, Clerk

04/18/2022
(date)

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
LOCAL FINANCE BOARD
APPLICATION CERTIFICATION

APPLICANT'S
NAME:

BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN
THE BOROUGH OF LINDENWOLD

I, Richard J. Paul Jr., COMMISSIONER OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1, IN THE BOROUGH OF LINDENWOLD, DO HEREBY DECLARE:

That the documents submitted herewith and the statements contained herein are true to the best of my knowledge and belief; and


That this application was considered and its submission to the Local Finance Board was approved by the governing body of the Fire District on April 18, 2022; and

That the governing body of the Fire District has notified each participating local unit of its submission of this application to the Local Finance Board and has made available to each, a true copy of this application.



Richard J. Paul Jr., Commissioner

ATTEST:



Tiffany Beach, District Clerk

Dated: May 20, 2022

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1,
IN THE BOROUGH OF LINDENWOLD, COUNTY OF CAMDEN, NEW JERSEY**

RESOLUTION 2022- 19

**RESOLUTION OF THE COMMISSIONERS OF FIRE
DISTRICT NO. 1, IN THE BOROUGH OF LINDENWOLD,
COUNTY OF CAMDEN, NEW JERSEY AUTHORIZING
THE RELOCATION OF THE FIRE DISTRICT OFFICES TO
LINDENWOLD FIRE COMPANY No. 2, 801 SCOTT
AVENUE, LINDENWOLD, NEW JERSEY**

WHEREAS, the Lindenwold Board of Fire Commissioners of Lindenwold Fire District No. 1 currently lease the real property located at Lindenwold Fire Company No. 3, 2201 Bangor Avenue, Lindenwold, New Jersey, pursuant to a lease agreement which commenced on March 21, 2022 and ends on March 30, 2023; and

WHEREAS, the Lindenwold Board of Fire Commissioners utilizes the property located at 2201 Bangor Avenue, Lindenwold, New Jersey for the purposes of maintaining offices, providing administrative services, storage and for public meetings; and

WHEREAS, the Lindenwold Board of Fire Commissioners leases additional real property located at Lindenwold Fire Company No. 2, 801 Scott Avenue, Lindenwold, New Jersey by virtue of a written lease; and

WHEREAS, the Lindenwold Board of Fire Commissioners believe it is in the best interests of Lindenwold Fire District No. 1 to relocate the Fire District Offices to Lindenwold Fire Company No. 2, located at 801 Scott Avenue, Lindenwold, New Jersey, and utilize the leased property at 801 Scott Avenue for all Fire District administrative services and public meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE BOROUGH OF LINDENWOLD, COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

1. The Offices of Lindenwold Fire District No. 1 shall be immediately relocated to Lindenwold Fire Company No. 2, 801 Scott Avenue, Lindenwold, New Jersey.
2. Lindenwold Fire District No. 1 shall immediately utilize the leased property located at Lindenwold Fire Company No. 2, 801 Scott Avenue, Lindenwold, New Jersey to conduct all Fire District functions, to include maintaining offices, providing administrative services, storage and for all public meetings.

3. Lindenwold Fire District No. 1 shall maintain all obligations pursuant to the existing lease agreement with Lindenwold Fire Company No. 3 through the remaining term of the lease, including payment of rent, and the lease shall remain in full force and effect.

Adopted this 18th day of April, 2022

LINDENWOLD FIRE DISTRICT NO. 1



Richard J. Paul Jr., Chairman

ATTEST:



Tiffany Beach, Clerk